

# NORTHERN CALIFORNIA PIPE TRADES TRUST FUNDS FOR UA LOCAL 342

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September 2018

To: All Employers  
From: Northern California Pipe Trades Trust Funds for UA Local 342  
RE: Employer's Contribution Report (ECR) Forms – August 2018 hours

## EMPLOYER COMPLIANCE TESTING AUDITS



In accordance with the Collective Bargaining Agreement, every Employer is subject to periodic random Contribution Compliance Testing Audits. You will be notified of a request to schedule the Compliance Testing Audit by the Funds' Auditing Firm, Lindquist LLP. We appreciate your assistance during the scheduling and testing process. You will be sent a report from Lindquist LLP detailing the results of the testing.

## EMAIL REQUESTS



Please direct **all requests** (e.g. status letters, copies of ECR Forms, etc.) to our general email address at [tfo@ncpttf.com](mailto:tfo@ncpttf.com) as this will ensure timely handling of your request. Our general mailbox is checked throughout the day and messages are distributed to the appropriate staff member for handling.

## DUE DATE AND DELINQUENT DATE BASED ON RECEIPT AT BANK (NOT POSTMARK)



As a reminder, *reports and contributions are due and payable at the bank by the 15<sup>th</sup> of the month following the work month, and are delinquent if not received at the bank by the 22<sup>nd</sup> (you are urged to contribute at least the 401(k) deferrals by the 15<sup>th</sup> business day).* Failure to report and pay timely, or issuance of a non-sufficient funds check, will result in assessment of Liquidated Damages and Interest Charges. Receipt at the bank is what determines when your contributions were "received"; the postmark is not a factor. Please be mindful and allow sufficient time for mail service and delivery. **The mailing address is also provided on the reverse side of the ECR for your reference.**

(1) **Mail** reports and payment to:

NCPTTF  
PO BOX 55606  
HAYWARD, CA 94545-0606

(2) **Overnight Mail** reports and payment to:

NCPTTF  
LOCKBOX 2501SA  
25151 CLAWITER ROAD  
HAYWARD, CA 94545-2731  
*This location is not open to the public.*

(3) **Wire Transfers and ACH**



If you would like to submit your payment via Wire Transfer or ACH, contact us at 925/356-8921 Option 5 or via email at [tfo@ncpttf.com](mailto:tfo@ncpttf.com).

**If you have any questions, please contact the Employer Compliance Department at 925/356-8921 Option 5 or via email at [tfo@ncpttf.com](mailto:tfo@ncpttf.com). Thank you.**