

NORTHERN CALIFORNIA PIPE TRADES TRUST FUNDS FOR UA LOCAL 342

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December 2018

To: All Employers
From: Northern California Pipe Trades Trust Funds for UA Local 342
RE: Employer's Contribution Report (ECR) Forms – November 2018 hours

HOLIDAYS – SUBMIT YOUR ECR FORMS ASAP



Our Office, UA Local 342, and the Credit Union Office will be closed on **December 24th, 25th and 31st, and January 1st** in observance of the Christmas and New Year's holidays. Please keep this in mind and allow sufficient time for mail service and delivery to the bank. As a reminder, *reports and contributions are due and payable at the bank by the 15th of the month following the work month and are delinquent if not received at the bank by the 22nd (you are urged to contribute at least the 401(k) deferrals by the 15th business day).* Failure to report and pay timely or issuance of a non-sufficient funds check, will result in assessment of Liquidated Damages and Interest Charges. Receipt at the bank is what determines when your contributions were "received"; the postmark is not a factor. **The mailing address is provided on the reverse side of the ECR for your reference.**

SUPPLEMENTAL 401(k) RETIREMENT and HEALTH REIMBURSEMENT ACCOUNT (HRA) ENROLLMENT



Eligible employees may change their enrollment/deductions under the Collective Bargaining Agreement (CBA) **effective with January 2019 hours.** If an employee has any questions regarding Enrollment Changes under the CBA, please refer the employee to UA Local 342 at 925/686-5880.

Dispatches will be issued by UA Local 342 in December for any Enrollment Changes.

RETURN ALL ECR PAGES EVEN IF THERE ARE NO EMPLOYEES UNDER THE CONTRACT



As a reminder, all pages of your ECR Forms must be returned. If you do not have any employees to report on a certain page, write "NONE" on the page, sign, date and return that page along with all other pages. Delinquency notices are issued for missing pages.

OUR WEBSITE: WWW.NCPTTF.COM



We encourage you to visit our website for information on reporting contributions and the Northern California Pipe Trades Plans. We are continuously updating our website in order to better serve our Participants and Employers.

If you have any questions, please contact the Employer Compliance Department at 925/356-8921 Option 5 or via email at tfo@ncpttf.com. Thank you.